

**BOARD OF SELECTMEN MINUTES –March 5, 2012  
SUNDERLAND TOWN OFFICES**

**Present: Mr. Fydenkevez, Mr. Bergeron and Mr. Pierce**

**Others: Margaret Nartowicz, Town Administrator**

**Behind the Camera: Tom Zimnowski**

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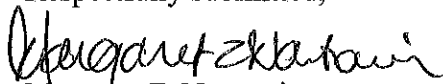
- Call to order at 7:00 p.m.
- Caucus-Mr. Bergeron-Town Caucus determined slate to move forward to town election.
- Sunderland Volunteer Firemen's Association (SVFA) Donation-Chief Ahearn and Firefighter Jim Tower, SVFA Chair. Donation of firefighters in training DVD set and personal CO monitor. SVFA will continue to raise money to support Sunderland Fire Department. Flower sale upcoming, Town Park is available for functions. Motion to accept donations by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- Public Safety Complex EPC Update
- Ambulance Director-Regional EMS update. FRCOG has organized discussions on regional EMS, and consultant services to study feasibility. Discussion regarding ambulance service capacity, mutual aid, enhanced service, and cooperation vs. regionalization. Motion to proceed with regional EMS discussions by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0. Burning permits available until May 1<sup>st</sup>. Call Fire Department or go online for permit info. Mr. Bergeron-correspondence to association for donation.
- February 27, 2012 Minutes- Mr. Bergeron-clarification on Garage Road parcel declaration of surplus. Motion to accept February 27, 2012 minutes by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- Sewer Extension Pre-Engineering-Motion to place article on warrant by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0. Board to discuss funding.
- Peace and Good Order Bylaws-Chief Gilbert-Proposing set fine for Ch.89 violations rather than a graduated fine structure. A set fine of \$300 makes more sense. Chief-overview of Police Department response issues throughout town. Holding violators and in some cases, property owners accountable could help with compliance and enforcement. Chief-overview of recommended Gatherings on Private Property bylaw. Mr. Fydenkevez-overview of origin of request for bylaws. Discussion regarding notice to property owners, what constitutes a social gathering. Public comment regarding neighborhood disturbances, landlords and Police Department maintaining communication about tenants.
- Keg Licensing bylaw-Chief gave overview of recommended bylaw procedure. Requirement of License for Keg Possession section of proposed bylaw read by Clerk, Mr. Pierce. Chief read instructions for obtaining short term keg permit. Discussion regarding potential issues with timeline for obtaining keg license. Ms. Nartowicz-overview of Campus Community Coalition charge.
- Police Chief -Police Department probationary period reduction request. Discussion regarding PD contract, prior probationary periods served, re-hires. Mr. Bergeron-request action taken at next meeting. Discussion regarding need for clarification of probationary period.
- Sewer Abatement/Apartment Complex Sewer Billing-Herb Sanderson - Discrepancies in number of units billed at most apartment complexes. Mr. Fydenkevez-believes bylaw governs number of hookups. Discussion regarding sewer rates - fixed vs. water-use based. Board to follow-up in four weeks.
- FCAT-Joyce Palmer-Fortune gave FCAT updates-request for Board comment. Discussion regarding outside community participation eligibility in License Agreement. Discussion regarding Comcast license agreement 2015 expiration and preparation for negotiations. Discussion regarding creating full-time Executive Director Position. Ms. Palmer Fortune-FCAT would like Town support of FCAT budget increase for Executive Director Position. Sunderland Telecommunications Committee to vote recommendation and submit to Board of Selectmen for next Monday.
- Ditch Committee-Mr. Fydenkevez-report of discussion at CPC public hearing. Suggests putting a call out to people to serve on a ditch committee. Susan Triolo has requested to serve. Discussion regarding composition of committee. Board of Selectmen to develop charge for committee. Proposed charge created by Richard Lopatka, read by Chair, Mr. Bergeron. Albin Koblinski-problems with ditches throughout Town. Discussion regarding inclusion of deliverables and timeline in Ditch Committee charge. Town will put out notices on Ch. 15, website, and encourages notice by word of mouth. Discussion regarding cleaning culverts. Copy of 2007 Stantec report to be provided to Mr. Koblinski.

- Steve Schneider provided Planning Board input on sewer extension. Additional development would be expected along extension. Overview of upcoming Planning Board forum on Village Center District and Solar bylaws.
- Appointments-Motion to change SEPT charge to include Water District and appoint Fred Laurenitis as the Water District Rep. through current appointment cycle, by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0. Motion to appoint Kristine Bourque and Jeffrey Chevalier to Recreation Committee through current appointment cycle by Mr. Fydenkevez and 2<sup>nd</sup> by Mr. Pierce. Vote 3-0. Motion to appoint slate of weighers (All States, Warner Bros., and Delta Sand and Gravel) as presented by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0. Mr. Fydenkevez-why doesn't Town appoint weighers for farm stands and stores?
- Free Cash Guidelines-present to Finance Committee in near future. Board of Selectmen spring calendar next meeting.
- Budget Format-Motion to move budget format forward to town meeting by Mr. Fydenkevez, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- Reminders-State Primary tomorrow. Discussion regarding ditches.

Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce and 2<sup>nd</sup> by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 9:37 p.m.

Respectfully submitted,



Margaret Z. Nartowicz  
Town Administrator